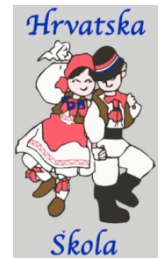


**Croatian School  
Parent/Student Handbook  
2014-2015**



Welcome to the 2014-2015 school year! We are very pleased to have your child attending Croatian School. Please take a few moments to review our Parent/Student Handbook as it provides a brief overview of the school's guidelines and our joint commitment will provide positive results to the program.

**School Hours**

**9:00am – 12:00 pm**

The school program consists of classroom studies and activities, folklore dancing and singing instruction with structured time periods. School begins promptly at 9:00 am, with the Center doors opening at 8:45 am. Kindly plan to arrive in time for your child to be ready for first period starting at **9:00 am**. For everyone's safety, the Center's doors are locked after school begins and late arrivals will need to ring the bell for admittance.

**Kindergarten Age Guidelines**

Children who are 5 years old by September 1, 2014 will be registered for kindergarten. If there are less than 10 enrolled kindergartners, the decision to accept four-year olds students will be determined at a later date. Classroom size, enrollment and other admissions criteria will be taken into consideration when accepting four year olds into kindergarten.

**Parent Communication**

During registration, contact information, including e-mail addresses will be collected. **E-mail is our primary form of communication and we kindly ask that you check this regularly.**

**Handheld Electronic Devices**

Handheld electronic devices and games (i.e., PSP, Gameboy, iPod) are not to be brought to Hrvatska Skola. They are a distraction to the overall classrom environment and we ask that they not be brought to Skola.

**School Closing**

**The decision to close school due to inclement weather will be made on an as-needed basis and you will be contacted via e-mail as soon as a decision is made to cancel classes.** If you have any questions regarding school closing, we encourage you to contact the school's board members.

**Nosnja Rental**

Each child will receive a nosnja at the beginning of the school year which will be used for the Christmas Program and Mother's Day program, in addition to any other school events requiring a nosnja. At the end of the school year, the nosnja will be returned to school. An additional charge to the regular renting fee will be charged if the nosnja is not returned in satisfactory condition.

**Tuition**

	<u>1 Child</u>	<u>2 Children</u>	<u>3 Children</u>
Member of Center	\$175	\$250	\$300
Nonmember of Center	\$275	\$350	\$400
Misc Fees (Nosnje, suppies, etc)	\$90	\$180	\$270
Raffle	\$50	Per Family	

## Parent's Roles & Responsibilities

Every year we depend on parent/family involvement and participation which will ensure the success and future of the Croatian School. Throughout the year we may host events and fundraisers to support the Croatian School. Every family is expected to participate in these events and in setup for both the Christmas Program and the Mother's Day Program.

Every family will be assigned to participate in one committee for each event. The following is a list of areas that we enlist your support:

- Event Committees
- Fundraising
- Kolace – Every family must bring in at least 50 pieces of kolace for both the Christmas Program and Mother's Day Program
- Skola Mom/Dad (Dezurni) - Every Saturday we will require two parents to stay for the school day. One will be responsible for monitoring the halls and providing snack for the day, and the other will support the monitoring of the children during singing. **If you cannot attend the day that is assigned to you, it is your responsibility to find a replacement.**

We ask that you only bring in healthy snack. Below are a few suggestions:

- Water (no juice boxes)
- Apples
- Cheese and Crackers
- Fruit Snacks
- Cheese Sticks